



# Office 365 is cloud-based productivity, hosted by Microsoft.


With Office 365, you get the latest Office applications – and much more.


At its heart is Office itself—the familiar Office applications businesses use everyday—now offered as a cloud service, so it's always up to date. But Office 365 is also so much more. It's about bringing enterprise-grade services to organizations of all sizes, from online meetings to sharing documents to business-class email.


 **Always up-to-date.** Never buy a new version of Office again!


 Each user can install Office on up to 5 PCs or Macs.


 **Save to the cloud** for backup and anywhere access.


 Use Office on your **smartphone and tablet.**


 **Business-class email** Gain large, 50GB mailboxes that can send messages up to 25MB in size, with contacts shared calendars, and spam and malware protection that stays up to date. Built with Exchange email technology, the leading email solution for business around the world. Use your own custom domain for your professional email address, connect with Outlook for fully featured offline support, and access email via any modern web browser. Available on your PC or Mac, as well as Windows Phone, iPhone, Android, and Blackberry devices.


 **Online meetings** Hold scheduled or ad hoc online meetings for up to 250 participants, with screen sharing, audio and video, virtual whiteboards, polls, and shared notes. Partners and customers can fully participate through any HTML5 browser.

 **Online document storage and file sharing** Get 1TB of space in the cloud to store, backup and easily share files. Files are accessible from almost any device, also synchronized offline and available without an internet connection.

 **Private social networking and collaboration** Set up a social network that helps your company stay connected, share information across teams, and make faster, more informed decisions.

 **Technical support** Have confidence knowing that your Office 365 subscription comes with 24/7 technical support by a global network of experts, with 1 hour response time for critical, service impacting events.

 **Simplified IT Management** Reduce headaches by reducing your IT infrastructure. Content lives safely in globally distributed datacenters with continuous backup and disaster recovery abilities.

 **Financially backed SLA** Get peace of mind knowing your services are available when you need them with a financially-backed 99.9% uptime service level agreement.