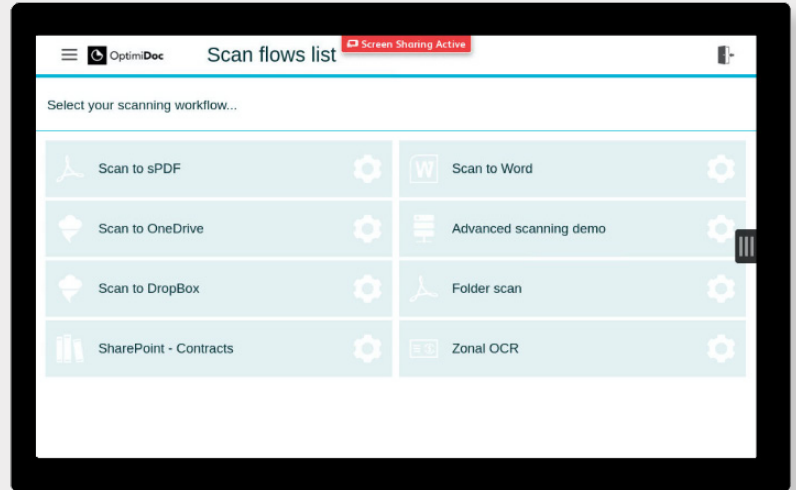


OptimiDoc Document Capture

OptimiDoc captures paper and digital documents from various sources and automates their processing and routing across organizations. With OptimiDoc Document Capture, organizations can automate many manual tasks and simplify the work with documents every day.



MAIN BENEFITS

Collaborate and share

Turn your paper documents into fully searchable digital files in a second and make them available across your organization where ever the employees are.

OptimiDoc manages the processing and delivery of the document to final storage fully automatically without any manual steps. Additionally, the administrator can predefine which process can be used by which user.

Level up devices you are already using

Extend the functionalities of MFP devices, Smartphones, or scanners you are already using.

OptimiDoc integrates with hundreds of MFP models and can be easily implemented in nearly every environment. All of this wholly managed from one administration portal.

Work faster and more efficient

Replace the time-consuming operations with OptimiDoc and process your paper or digital documents in seconds.

Your employees will convert the document to editable formats or digitally sign the document directly from your email client. Or scan the paper documents in compressed PDF to your archives and save space.



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KEY FEATURES

Different scan workflow

Need to scan the contract? Convert the document to Word? Or share it with your Team? Every scanning workflow can be configured for a particular process in your organization.

Works with all major MFP manufacturers

OptimiDoc integrates with all major MFP manufacturers and provides the same user interface across the whole MFP fleet.

Convert paper into editable formats

Convert your paper documents into more than ten types of editable files. It not only convert to plain text but can keep formatting, paragraphs, or images in the correct place. Among them are the most used: Microsoft Word, Microsoft Excel, or searchable PDF.

Multiple input sources

Capturing paper and electronic documents through MFPs, scanners, mobile devices, emails, or folders helps your organization work faster with any document.

Integrated or 3rd party print management

OptimiDoc is fully integrated with our feature-rich print management system or can cooperate with any other already deployed printing solution and extend it.

Send documents directly to a corporate storage

OptimiDoc - that's paperwork taken care of! The tool allows users to send documents directly to the company's cloud storage, from anywhere and in real-time. This means no more complicated transfers through email. Simultaneously, OptimiCapture can automatically retrieve data from documents or request data from a user while scanning.

Unlimited OCR and advanced processing

The amount of documents is not a limitation. You can process as many documents as you need with OptimiDoc Processing Engine. Our engine provides next to the OCR also advanced processing like barcode recognition, separation of bulk documents, or zonal OCR.

Get most of the PDF functions

PDFs are a catalyst of the digital transformation of corporate documents. In addition to offering automatic conversion of documents into searchable files, OptimiDoc allows users to attach their digital signature as well as compression or encryption.

SPECIFICATION

Capture documents from

- MFP devices
- Directories
- Emails
- Web
- Smartphones

Process with

- Fulltext Ocr
- Zonal Ocr
- Image enhancement
- Barcode recognition 1D/2D
- MRC PDF Compression
- PDF Encryption
- PDF metadata entering
- Separation by barcode, a blank page, or a predefined number of pages
- PDF digital sign
- Notification system
- Metadata extraction

Route documents and metadata to

- Local or network folders
- Email
- Fax Servers
- FTP/FTP's
- One Drive Business or Personal
- SharePoint 365
- SharePoint on-premise
- G Drive
- DropBox
- Box
- Scripting
- Web download